

HEERF Student Aid Reporting as of March 31, 2022

1. *An acknowledgement that the institution signed and returned to the Department the Certification and Agreement and the assurance that the institution has used the applicable amount of funds designated under the CRRSAA and ARP (a)(1) and (a)(4) programs to provide Emergency Financial Aid Grants to Students.*
 - a. On February 19, 2021 HCC received a Grant Award Notification that funds had been awarded Section 314(a)(1) of the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA). HCC will use the entirety of the funds (\$483,635) received to provide Emergency Financial Aid Grants to students.
 - b. On May 13, 2021 HCC received a Grant Award Notification that funds had been awarded under Section 2003(a)(1) American Rescue Plan (ARP). HCC will use the entirety of the funds (\$2,140,413) received to provide Emergency Financial Aid Grants to students.

2. *The total amount of funds that the institution will receive or has received from the Department pursuant to the institution's Certification and Agreement for Emergency Financial Aid Grants to Students under the CRRSAA and ARP (a)(1) and (a)(4) programs.*
 - a. \$2,624,048 Represents the total amount of funds that HCC has received from the Department pursuant to HCC's Certification and Agreement [for] Emergency Financial Aid Grants to Students.

3. *The total amount of Emergency Financial Aid Grants distributed to students under the CRRSAA and ARP (a)(1) and (a)(4) programs as of the date of submission (i.e., as of the initial report and every calendar quarter thereafter).*
 - a. As of September 30, 2021, \$482,170 has been distributed to students under CRRSAA.
 - b. As of March 31, 2022, \$2,123,850 has been distributed to students under ARP.

4. *The estimated total number of students at the institution that are eligible to receive Emergency Financial Aid Grants to Students under the CRRSAA and ARP (a)(1) and (a)(4) programs.*
 - a. 7369 is the estimated total number of students eligible for the Emergency Financial Aid Grants as of March 31, 2022.

5. *The total number of students who have received an Emergency Financial Aid Grant to students under the CRRSAA and ARP (a)(1) and (a)(4) programs.*
 - a. 923 students have received Emergency Financial Aid Grants under CRRSAA as of September 30, 2021.
 - b. 3041 students have received Emergency Financial Aid Grants under ARP as of March 31, 2022

6. *The method(s) used by the institution to determine which students receive Emergency Financial Aid Grants and how much they would receive under the CRRSAA and ARP (a)(1) and (a)(4) programs.*
 - a. In Spring 2021 all students were required to apply to receive the Emergency Financial Aid Grant through the Highland Community College website. \$169,965 was disbursed under this method.
 - i. Verify if the student enrolled in at least one class in Spring 21 or Summer 21 semester.
 - ii. Verify if the student has completed either the 2019-2020 or 2020-2021 FAFSA and there is no C-Codes that would restrict receiving Title IV funding, such as: Default on Student Loans, Overpayment on Pell Grants, Satisfactory Academic Progress, Drug Conviction Status, etc.
 - iii. Grants were awarded at a flat amount of \$500.

b. In Fall 2021 any student who completed at least one online summer credit with a passing grade of a D or higher received a Relief Fund payment. \$312,205 was disbursed under this method.

i. Funds were disbursed using the matrix below.

Pell Eligible	Number of Enrolled Summer Credit Hours	Relief Amount
Yes	1-6	\$525
Yes	7-12	\$535
Yes	13+	\$550
No	1-6	\$500
No	7+	\$510
No	13+	\$520

c. In December 2021, any student who completed at least one credit hour with a passing grade of a D or higher received a Relief Fund payment. \$1,059,150 was disbursed under this method.

i. Funds were disbursed using the matrix below.

Pell Eligible	Number of Enrolled Fall Credit Hours	Relief Amount
Yes	1-6	\$475
Yes	7-12+	\$490
No	1-6	\$420
No	7-12+	\$425

d. In Spring 2022, any student enrolled in at least one Spring credit hour as of March 3, 2022 received a Relief Fund payment. \$1,064,700 was disbursed under this method.

i. Funds were disbursed using the matrix below.

Pell Eligible	Number of Enrolled Spring Credit Hours	Relief Amount
Yes	1-6	\$525
Yes	7-12+	\$530
No	1-6	\$450
No	7-12+	\$465

7. *Any instructions, directions, or guidance provided by the institution to students concerning the Emergency Financial Aid Grants.*
 - a. In Spring 2021:
 - i. To qualify, you must have been enrolled in at least one on-campus, regional, or online course in Spring 2021 or Summer 2021. Must have completed the 2019-2020 or 2020-2021 FAFSA or identified that COVID-19 has impacted you.
 - ii. Grants were awarded at a flat amount of \$500.
 - iii. Included with the check is the following message: "The enclosed check is a refund due to the COVID 19 Relief Fund. Should you have any questions regarding this check, please contact me at 785-442-6001. Thank you, Trey Collins – Accounts Receivable"
 - b. In Fall 2021:
 - i. Relief checks were mailed to all eligible students with the following note enclosed: "The enclosed check is a refund due to the COVID 19 Relief Fund. Should you have any questions regarding this check, please contact me at 785-442-6001. Thank you, Trey Collins – Accounts Receivable"
 - c. In December 2021:
 - i. Relief checks were distributed to through the campus bookstore students living on-campus. Off-campus student relief checks were mailed to the home address on file. Each envelope included a check and a note stating: "The enclosed check is a refund due to the COVID 19 Relief Fund. Should you have any questions regarding this check, please contact me at 785-442-6001. Thank you, Trey Collins – Accounts Receivable"
 - d. In March 2022:
 - i. Relief checks were distributed through the campus bookstore to students living on-campus. Off-campus student relief checks were delivered to their attendance site. Checks were mailed to the home address on file for any online students and students attending in Highland but not living on-campus. Each envelope included a check and a note stating: "The enclosed check is a refund due to the COVID 19 Relief Fund. This check needs to be cashed or deposited by April 1st or funds will be cancelled and returned and we will be unable to reissue you a new check. Should you have any questions regarding this check, please contact me at 785-442-6001 - Trey Collins"